

University Hospitals of Leicester NHS Trust
Progress of actions arising from the Trust Board meeting held on **Thursday 4 June 2020**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
4 June 2020						
1.	106/20/1	Chairman's Monthly Report – June 2020 To consider inviting the Leicester and Leicestershire Healthwatch Chair to participate in the relevant section of a future informal Trust Board discussion session on BAME-related issues.	CHAIRMAN/DCLA	Future informal TB discussion	In hand.	4
2.	106/20/2	Acting Chief Executive's Monthly Report – June 2020 To provide a further update on Covid-19 Restoration and Recovery to the July 2020 Trust Board.	ACE	TB 2.7.20	Scheduled accordingly.	5
2a	106/20/2	To liaise with the CCGs to arrange for future UHL attendance at the weekly meetings between Healthwatch, the CCGs and LPT.	DSC	Immediate	Complete.	5
3.	107/20/1.1	Summary of the 28.5.20 QOC assurance call To approve the Learning from Deaths quarterly report for January 2020 to March 2020.	MD	Immediate	Complete.	5
4.	107/20/1.2	Summary of the 28.5.20 PPPC assurance call To consider the arrangements for the System-wide approach to restoring patient and public confidence to attend clinics in a hospital setting at the Trust Board discussion session on 12 June 2020.	DSC	TB discussion 12.6.20	Actioned.	5
5.	108/20	Questions from the public relating to business transacted at this meeting To seek responses to the questions raised following the conclusion of the virtual Trust Board meeting and include them in the Minutes of the meeting.	CCSO	TB 2.7.20	Complete.	5
26 March 2020						
6.	72/20/4	Gender pay report 2019/20 To discuss the detail of the report at PPPC, with a future update to the Trust Board in 6 months' time re: any issues and progress (noting the need for any metrics to be appropriately nuanced).	DPOD	Future PPPC TB 1.10.20	In progress.	4
5 March 2020						

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strike through~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
7.	55/20/2	Chairman's report – March 2020 To consider inviting a speaker from Coventry to attend a future Trust Board thinking day on the theme of addressing health inequalities from an Acute health provider perspective.	Chairman/ DCLA	TBA	In hand. Update 29.4.20 – deferred in the light of the COVID-19 outbreak.	3
5 December 2019						
8.	236/19/4	IM&T Strategy To approve the IM&T Strategy for 2019 – 2022 for implementation.	ACIO	Immediate	Complete – the IM&T Strategy was considered at the PPPC assurance call on 25.6.20 and it is appended to the summary of that meeting for the 2.7.20 Trust Board.	5
7 November 2019						
9.	219/19/3	Chief Executive's Monthly Report – November 2019 To share with the Chief Operating Officer some information on the 'day in the life' techniques (outside the meeting).	AJ, NED	Immediate	In progress.	3
3 October 2019						
10.	195/19/3	Chief Executive's monthly report October 2019 To undertake a review of the format and content of the quality and performance dashboard in six months' time to ensure that it was providing the Trust Board with the required information.	CE	TB 2.4.20	To be progressed. Update 29.4.20 – deferred in the light of the COVID-19 outbreak.	3
10a	195/19/3	To present a high level overarching report on the proposed arrangements for delivering UHL's Reconfiguration Programme to the 7 November 2019 Trust Board meeting.	CE/ Trust Chairman/ DCLA	TB 7.11.19 5.12.19 6.2.20 5.3.20 TBTD 23.4.20	Scoping work in progress and agreed with the Chairman to submit a report to the December 2019 Board meeting. An overview update will be included in the December 2019 CEO report, with more detailed consideration at December Trust Board thinking day. Update – preliminary proposals discussed at the December 2019 Trust Board thinking day (TBTD). Further discussion at the January 2020 TBTD. Update – Chairman has requested that final proposals be brought to April TBTD rather than March Board. Pending approval of the structure, the Executive Strategy Board has been split into two, with one part dedicated to the Reconfiguration programme, so as to ensure sufficient oversight of preliminary tasks. Update: Trust Board thinking days temporarily stood down in light of the Covid-19 outbreak	3

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